



54th Annual General Meeting Minutes
September 28th, 2020 at 5:30 pm
Virtual

Item
1. Welcome and call meeting to order (Jean Knowles) at 5:32pm
2. Secretary Declaration (Robert Eves) – <i>“As secretary, I confirm that due notice has been provided to the members and the meeting has been duly constituted. Further confirm that 10 members are present, and we have quorum.”</i>
3. Review and approval of Agenda (Jean Knowles) MOTION: <i>Brian Foot/Cynthia Millar “that the agenda be approved.”</i>
4. Review and approval of previous minutes (Jean Knowles) Request approval of minutes of June 24,2019 MOTION: <i>Elizabeth Snyder/Brian Foot “that the minutes of the Annual General Meeting of June 24, 2019 be adopted.”</i>
5. President’s Report (Jean Knowles)
6. Executive Director’s Report (Robert Eves)
7. Nominating Committee Report (Elizabeth Snyder) 3 new directors – Jami-Lea Forbes, Lorne Heslop, & Amy Mintah MOTION: <i>Brian Foot/Jean Knowles “the Board of Directors recommends that: Jami-Lea Forbes, Lorne Heslop, and Amy Mintah be elected to the Board of Directors of Community Living Association, Lanark County.”</i>
8. Thanks to Retiring Board Member (Jean Knowles) Retiring: <i>Elizabeth Snyder</i>
9. Financial Statements <i>deferred to end of agenda</i>
10. Appointment of Auditor <i>deferred to end of agenda</i>
11. Prior Acts (Jean Knowles) MOTION: <i>Elizabeth Snyder/Cynthia Millar “that the directors and officers be indemnified and held harmless from all acts and motions approved in good faith on behalf of the corporation over the past fiscal year. Such acts whether by commission or omission were not approved or enacted knowingly to cause damage or distress, illegally nor in violations of by-laws of the Association. Therefore, the directors recommend that the members approve all acts and motions taken in the interest of the association since the last annual general meeting held on June 24, 2019.”</i>
12. OTHER MOTIONS <i>none</i>

IN MEMORIALS

Mike Caza (Georgina Wiman)
Pat MacDonald (Matt Burtch & Angel Fenlong)
Mike Nothnagle (Jill Ouellette)

ANNUAL AWARDS CEREMONY

AWARD	2019-2020 RECIPIENT
Inspirational Award (Shannon Mitchell/Tania Burns) <i>The Inspirational Award is presented annually to individuals who we work for who have exceeded their goals and demonstrate the values and mission of the organization.</i>	Kelly Carvill
	Amber Hull
Judy Lynn Jordan Inspirational Award (Jill Ouellette) <i>The Judy-Lynn Jordan Inspirational Award is presented to individuals who are empathetic, engaging, and committed to volunteering and helping others.</i>	Katrina O’Hara
Champion Award (Barb Woods/Shane Bowes-Shanks with Kevin McDougall) <i>The Champion Award is presented annually to the persons, community partner, or corporation that supports the mission and vision of the association.</i>	Big Brothers Big Sisters Lanark County
	The REAL Deal
President’s Award (Barb Woods) <i>The President’s Award is presented annually to the staff member who demonstrates extraordinary commitment and actions that are above and beyond the job expectations.</i>	Aimee Doyle
Years of Service (Robert Eves) <i>Recognizing staff for their significant years of service to the association.</i>	5 YEARS <ul style="list-style-type: none"> • Shane Bowes-Shanks • Matt Burtch • Bonnie Cook • Susan McKay 15 YEARS <ul style="list-style-type: none"> • Kelli Hudson • Brenda Turner 20 YEARS <ul style="list-style-type: none"> • Jane Beveridge-Sample • Stacy Rainville • Kristen Ritchie • Andrea Young
Perfect Attendance (Robert Eves) <i>Recognizing staff for perfect attendance during the fiscal year.</i>	<ul style="list-style-type: none"> • Kristine Dobbie • Chris Lambert • Sarah Lancaster

Resumed Business Meeting Portion

<p>9. Financial Statements (Robert Eves) Following the report, the following motion is made: MOTION: Brian Foot/Jami-Lea Forbes “that the 2019/2020 financial statements be approved and that the Auditor’s report be accepted.”</p>
<p>10. Appointment of Auditor (Brian Foot) MOTION: Lorne Heslop/Amy Mintah “that Allan and Partners be appointed as the auditors for fiscal year 2020/2021.”</p>

13. Adjournment

MOTION: Brian Foot/Amy Mintah “that this year’s AGM has adjourned at 6:30pm.”

List of Attendees:

- Robert Eves
- Sharon May
- Sandra Burelli
- Elizabeth Snyder
- Matt Burtch
- Angel Fenlong
- Amber Hull
- Shannon Mitchell
- Brian Foot
- Tania Burns
- Shane Bowes-Shanks
- Melissa Staniforth
- Jean Knowles
- Barb Woods
- Sarah Lancaster
- Cynthia Millar
- Bonnie Larmon
- Katrina O'Hara
- Sheila Pantalone
- Lorne Heslop
- Katie Hoffman
- Karen Southcott
- Valerie Whalen
- Darlene Poirier
- Susan Edwards
- Angela Gilbertson
- Jami-Lea Forbes
- Bonnie Campbell
- Kat McNamara
- Thomas Street
- Connie Coville
- Terry Halman
- Cora Nolan
- Tania Cadeau
- Amy Mintah